

## *Job Description*

# **FAMILY PASTOR**

SOJOURN CHURCH J-TOWN

## **Mission Connection**

The **Family Pastor** supports the mission of Sojourn Church J-Town by reaching children, students and parents of the surrounding community with the gospel. This mission is primarily accomplished by (1) casting vision and setting the direction for all family ministries including SojournKids, Sojourn 56, and Sojourn Students, (2) integrating students into the broader vision and ministries of our church, and (3) developing ongoing equipping ministries for parents.

## **Responsibilities**

### **Vision and Direction**

- Identify, develop, and mobilize key leaders and deacons in SojournKids, Sojourn56, and Sojourn Students. Lead with passion and clarity.
- Develop and oversee the SojournKids Associate and work with them to:
  - *Recruit, train, and mobilize SojournKids classroom volunteers to embody gospel-centered vision and values.*
  - *Train hospitality teams to welcome and build relationships with kids and families.*
- Lead pre-service huddles for Kids' Teams on Sundays.
- Oversee the volunteer development, ministry planning, and execution of effective ministry for Sojourn56 and Sojourn Students.
- Develop, evaluate, and oversee the content and preparation of all teaching materials for SojournKids, Sojourn 56, Sojourn Students and all family ministry events, classes, and trainings.
- Create, evaluate, develop, and execute a cohesive plan to come alongside parents.
  - *Work with the SojournKids Associate to plan and execute bi-annual child dedication services and classes.*
  - *Oversee execution of family baptism classes and services, and the development of other milestone events.*
  - *Work with the J-Town Ministry Staff to ensure that SojournKids' parent-equipping materials are effective and available for parents.*
  - *Be available and responsive to parents for care, questions, concerns, feedback, and help.*

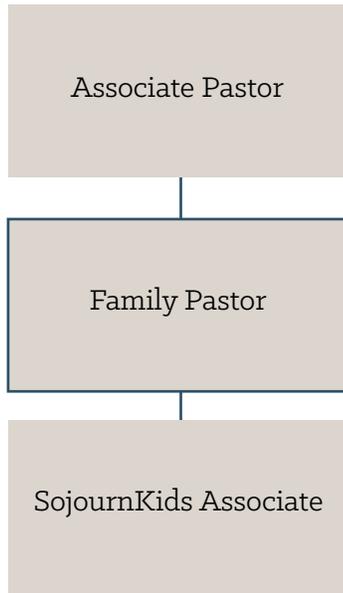
### **Operations & On-Going**

- Work with and develop the SojournKids Associate to ensure that:
  - *SojournKids environments are safe, clean, kid-focused, and inviting.*
  - *SojournKids teams are staffed adequately to welcome and build relationships with kids and parents on Sundays.*
  - *SojournKids classrooms are prepared for excellent ministry to children on Sundays (supplies, lessons, etc).*
  - *All safety policies and procedures are up to date, implemented, and enforced.*
- Work with elementary team and music leaders to prepare weekly music and large group teaching gatherings for children.
- Oversee and execute a weekly gathering for students.
- Create student environments that are safe, engaging, and welcoming.
- Spend time with students outside of the church building (go where they already are).
- Steward all Family Ministry Budget(s).
- Facilitate weekly parent-communication.
- Cultivate relationships with local schools.
- Along with Kids Associate, oversee teams for the planning and execution of VBS annually.
- Work with the J-Town staff team to make other events family-friendly and inviting for kids and students.

### **Character and Competencies**

- Demonstration of the character of a pastor as outlined in 1 Timothy 3:1-7
- Be a person who can say, "Follow me as I follow Christ."
- Commitment to the mission and vision of our church
- Experience in recruiting, training and mobilizing adult leaders, and in leading and working with kids and students
- Ability to interact and relationally connect appropriately with a wide age-range
- Ability to handle sensitive issues with humility, discretion, and gentleness

## Reporting and Supervising Roles



### Expectations

- Meet 1:1 monthly with direct supervisor for coaching.
- Meet regularly with direct report (SojournKids Associate) for coaching.
- Additional monthly coaching or some form of personal development of your choice
- Participate in all staff and elder meetings.
- Attend Sunday worship services.
- Serve as a staff-pastor presence on Sundays and throughout the week.
- Honor the Sabbath and keep it holy (take a day off).
- Monthly day of silence and solitude
- *Full-time, 40+ hours per week.*

*This job description is not designed to cover or contain a comprehensive listing of responsibilities and tasks required for this role. Roles, outcomes, responsibilities, and tasks may be assigned, changed, or removed at any time.*